
The logo for NUS Scotland Conference. It features the word 'nus' in black, with the 'S' inside a pink square. To the right of the square is the word 'scotland' in pink. Below this, the word 'CONFERENCE' is written in large, bold, pink capital letters. The entire logo is tilted slightly upwards to the right.

nus *scotland* **CONFERENCE**

Women's Campaign Rules and standing orders


Amended April 2018


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contact NUS Scotland on 0131 556 6598
or email democracy@nus-scotland.org.uk



NUS Scotland Women's Campaign Standing Orders

NUS SCOTLAND WOMEN'S' CONFERENCE


1. There will be at least one meeting of NUS Scotland Women's Conference in each academic year.
 2. These rules apply to all meetings of NUS Scotland Women's Conference as defined in clause 1 and as empowered in clause 1252 of the NUS Articles and Rules.
 3. The lead officer of the NUS Scotland Women's Campaign shall be defined as:
 - a. NUS Scotland Women's Officer
 4. NUS Scotland Women's Conference shall be called by the NUS Scotland Women's Officer, the Women's Campaign Committee or the Scottish Executive Committee.
 5. All persons attending NUS Scotland Women's Conference in whatever capacity shall define as women.
 6. If an individual who does not define into the campaign is required to attend then this can only happen through the invitation of the Women's Campaign Committee and a subsequent vote at the Women's Conference to accept the individual.
 7. Those attending NUS Scotland Women's Conference shall be categorised as follows:
 - a. Delegates who shall have full speaking and voting rights
 - b. The Women's Officer and members of the Women's Committee shall be classified as delegates
 - c. Observers with speaking but no voting rights
 8. Constituent Members shall be entitled to send the same number of delegates to NUS Scotland Liberation Campaign Conferences as to NUS Scotland Conference
 9. Delegates to the NUS Scotland Women's Conference must be elected by a cross-campus ballot of self-defining women students according to provision of the relevant Clause of the Articles of Association and Rules of NUSUK
 10. There shall be no limit on the number of observers that a Constituent Member may send to NUS Scotland Women's Conference.
 11. Self-defining women members of the NUS Scotland Executive Committee shall be classed as observers at meetings of the NUS Scotland Women's Conference
 12. Representatives from other student organisations may be invited to NUS Scotland Women's Conference at the discretion and agreement of the Women's campaign committee
 13. Members of the relevant Procedures Committee shall have speaking rights on matters relating to their responsibilities only, but shall have no voting rights.
 14. If a dispute arises as to the eligibility of a person to attend NUS Scotland Women's Conference it shall be referred to the Women's Procedures Committee whose decision shall be final subject only to revocation by NUS Scotland Women's Conference.
 15. No session of meetings of NUS Scotland Women's Conference, excluding workshops, shall proceed to business unless the following constituent members are present:
 - a. NUS Scotland Women's Campaign Conference shall be 10 constituent members
 16. The NUS Scotland Women's Conference shall be regulated in accordance with the Rules and Regulations of NUS Scotland or by reference to the Articles of Association and Rules of the National Union
 17. NUS Scotland Women's Conference shall have the following powers:
 - a. To pass resolutions on matters of interest to the Women's Campaign which shall be binding on the Women's Campaign committee and the Women's Officer.
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- b. To receive reports and ask questions of the Women's Campaign Committee either collectively or individually
 - c. To elect the Women's Officer
 - d. To elect the Women's Campaign Committee
 - e. To elect the Black Women's Sub-Committee
 - f. To elect the Women's Procedures Committee
 - g. To elect a Trans Women's sub-committee

NUS SCOTLAND WOMEN'S CAMPAIGN COMMITTEES

18. There shall be a campaign committee for the NUS Scotland Women's Campaign. The composition of this committee shall be as follows:
 - a. NUS Scotland Women's Officer who shall be a full member with voting rights.
 - b. Five other full members with voting rights elected at the NUS Scotland Women's Conference which shall be made up of one FE, two open, one liberation and one caring responsibilities.
 - c. Members of the NUS Scotland Black Women's Sub-Committee who shall be non-voting members of the campaign committee.
 - d. Self-defining women members of the NUS Scotland Executive Committee who shall be non-voting members of the campaign committee.
 - e. Members of the NUS Scotland Trans Women's sub-committee who shall be non-voting members of the campaign committee.
19. Convening meetings of campaign committees shall be the responsibility of the Women's Officer or a majority vote by members of the Women's Campaign committee.
20. There will be a minimum of four meetings during the term of office, and the Women's Officer is bound to notify the Committee of the date of the first meeting within one month of taking office.
21. The quorum for meetings of NUS Scotland Women's Campaign Committee shall be half plus one of the actual full members.
22. Any full member of the NUS Scotland Women's Campaign Committee who fails to attend two consecutive meetings without submitting apologies shall be deemed to have resigned. Such resignations shall come into effect immediately.
23. NUS Scotland Women's Campaign Committees shall have the following powers:
 - a. To enact the policies agreed by the NUS Scotland Women's Conference
 - b. To fill any vacancy amongst full members of the campaign committee except the lead officer with a non-voting co-optee
 - c. All NUS Scotland Women's Campaign Committee shall ensure that any vacancy to be filled by co-option is circulated to all the constituent members in Scotland in sufficient time for individuals to be proposed to the campaign committee.
24. All elected members of NUS Scotland Women's Campaign Committees shall take office on 1 July after the conference which elected them and they will serve until the last day of June the following year.

NUS SCOTLAND BLACK WOMEN'S SUB-COMMITTEE


25. There shall be a Scottish Black Women's Sub-Committee of women only which shall comprise:
 - a. Four full members who self-identify as Black with voting rights, two of whom will be elected at NUS Scotland Black Students' Conference and two at NUS Scotland Women's Conference.
 - b. The remit of the sub-committee will be to work on addressing the underrepresentation of black women.
 26. The quorum for the meetings will be at least one half plus one of the actual full members.
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27. Any full member of the Scottish Black Women's Campaign Sub-Committee who fails to attend two consecutive meetings without submitting apologies shall be deemed to have resigned. Such resignations shall come into effect immediately.
 28. The Scottish Women's Officer and the Scottish Black Students' Officer, if they do not self-define as Black women, may only attend meetings to update and be updated by the Committee, or at the request of the Committee.
 29. NUS Scotland Black Women's Sub-Campaign Committee shall fill any vacancy amongst full members of the campaign committee with a non-voting co-optee
 30. The NUS Scotland Black Women's Campaign Sub-Committee shall ensure that any vacancy to be filled by co-option is circulated to all the constituent members in Scotland in sufficient time for individuals to be proposed to the campaign committee.
 31. The full members of the Scottish Black Women's Sub-Committee shall be accountable to the Black Women's Caucus at the Scottish Black Students' Campaign Conference and at the Scottish Women's Campaign Conference.
 32. The full members of the Scottish Black Women's Campaign Committee shall take office on 1 July after the Scottish Liberation Conference at which they are elected and shall serve until the last day of June in the following year.

NUS SCOTLAND WOMEN'S CAMPAIGN PROCEDURES COMMITTEE


33. There shall be a Procedures Committee for the NUS Scotland Women's Conference.
34. The membership of the Procedures Committee shall be:
 - a. Two members elected at NUS Scotland Women's Conference.
 - b. An agreed member of the NUS Scotland Procedures Committee who defines into the Women's campaign who will act as a liaison between the two bodies
35. In the absence of an individual serving on NUS Scotland Procedures Committee who defines into the NUS Scotland Women's Campaign a liaison shall be appointed by the NUS Scotland Procedures Committee who shall attend meetings of the NUS Scotland Women's Procedures Committee by invitation only. They will have no voting rights and shall not be entitled to attend the Women's Campaign conference.
36. The NUS Scotland Women's Procedures Committees shall have the following status and duties:
 - a. The duties of the NUS Scotland Women's Procedures Committee shall be the same as those of the NUS Scotland Procedures Committee and will have the power to govern and interpret all matters relating to the NUS Scotland Women's Campaign rules, except elections.
 - b. The NUS Scotland Women's Procedures Committee shall act as the credentials committee for their Conference.
 - c. The NUS Scotland Women's Procedures Committee shall be responsible for ensuring active participation in conference and promotion of the elections. All other election matters shall be dealt with by the Chief Returning Officer or their nominee.
37. Members of NUS Scotland Women's Procedures Committee shall serve from the end of the conference at which they were elected until the end of the relevant conference the following year.
38. The NUS Scotland Women's Procedures Committee shall meet as and when it deems it fit to deal with matters relating to the Women's Conference.


NUS SCOTLAND TRANS WOMEN'S SUB-COMMITTEE

39. There shall be a Scottish Trans Women's sub-committee which shall comprise:
 - a. Two full members who self-identify as Trans or non-binary with voting rights.
 - b. The remit of the sub-committee will be to work on addressing the underrepresentation of Trans women.
 40. The quorum for the meetings will be at least one half plus one of the full committee members.
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41. Any full member of the Scottish Trans Women's sub-committee who fails to attend two consecutive meetings without submitting apologies shall be deemed to have resigned. Such resignations shall come into effect immediately.
 42. The Scottish Women's Officer, if they do not self-define as a Trans women, may only attend meetings to update and be updated by the Committee, or at the request of the Committee.
 43. NUS Scotland Trans Women's sub-committee shall fill any vacancy amongst full members of the campaign committee with a non-voting co-optee
 44. The NUS Scotland Trans Women's Sub-Committee shall ensure that any vacancy to be filled by co-option is circulated to all the constituent members in Scotland in sufficient time for individuals to be proposed to the campaign committee.
 45. The full members of the Scottish Trans Women's Sub-Committee shall be accountable to the Trans Women's Caucus at the Scottish Women's Campaign Conference.
 46. The full members of the Scottish Trans Women's Campaign Committee shall take office on 1 July after the Scottish Women's Campaign Conference."


ELECTIONS OF NUS SCOTLAND WOMEN'S OFFICER AND COMMITTEE MEMBERS

47. The officer for each NUS Scotland Women's Campaign shall be elected in accordance with the following provisions:
 - The NUS Scotland Women's Officer shall be elected by Alternative Transferable Vote at the Women's conference
 - Only those individuals who define into the campaign shall be eligible to stand for Women's Officer. They must also at the time of the election be a full or part-time member of the National Union and from a constituent member in Scotland
 - Any individual who has held the post of Women's Officer on two occasions shall be ineligible to stand for re-election to that post.
 - Nominations for Women's Officer shall be made by at least five full-time or part-time members who define into the NUS Scotland Women's Campaign from at least five different constituent members.
 - Nominations must be received by the Chief Returning Officer or their nominated representative no later than 2pm ten working days before the date of the NUS Scotland Women's Conference.
 48. The NUS Scotland Women's Committee shall be elected with the following provisions:
 - Full members of any NUS Scotland Women's Committee shall be elected by Single Transferable Vote at the Women's Conference.
 - There will be five members of the NUS Scotland Women's Campaign Committee and two members of the Black Women's Sub-committee.
 - Any individual shall be eligible to stand for NUS Scotland Women's Committee provided they self-define into that campaign and at the time of the election and the close of nominations they are a full or part-time member of the National Union from a constituent member in Scotland.
 - Any individual who has served as a member of NUS Scotland Women's Committee on two occasions shall be ineligible for re-election to the Women's Committee.
 - Nominations for election to the NUS Scotland Women's Committee shall be made by at least three full or part-time individuals who self-define into the Women's campaign from three different constituent members.
 - Nominations must be received by the Chief Returning Officer or their designate at a time specified by them and notified to conference delegates in a formal session of conference.
 49. The NUS Scotland Black Women's Sub-Committee shall be elected with the following provisions:
 - a. Full members of any NUS Scotland Black Women's Sub-Committee shall be elected by Single Transferable Vote at the Black Women's Caucus at Women's Conference.
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- b. There will be two members of the NUS Scotland Black Women's Sub-Committee elected at Women's Conference.
 - c. Any individual shall be eligible to stand for NUS Scotland Black Women's Sub-Committee provided they self-define into these campaigns and at the time of the election and the close of nominations they are a full or part-time member of the National Union from a constituent member in Scotland.
 - d. Any individual who has served as a member of NUS Scotland Black Women's Sub-Committee on two occasions shall be ineligible for re-election to the Scotland Black Women's Sub-Committee.
 - e. Nominations for election to the NUS Scotland Black Women's Sub-Committee Committee shall be made by at least three full or part-time individuals who self-define into the Black Students' and Women's campaigns from three different constituent members.
 - f. Nominations must be received by the Chief Returning Officer or their designate at a time specified by them and notified to conference delegates in a formal session of conference.
50. The NUS Scotland Women's Procedures Committees shall be elected in accordance with the following provisions:
- Two full members of the NUS Scotland Women's Procedures Committee shall be elected by Single Transferable Vote at the Women's Conference
 - An individual who self-defines into the NUS Scotland Women's Campaign shall be eligible to stand as a member of the Women's Procedures Committee provided at the close of nominations and at the time of the election they are a full or part-time member of the National Union at a constituent member in Scotland
 - A serving member of the NUS Scotland Women's Procedures Committee shall be eligible to stand for elections.
 - Nominations for election to the NUS Scotland Women's Procedures Committee shall be made by at least two delegates at the Women's Conference from two different constituent members
 - Nominations must be received by the Chief Returning Officer or their nominee no later than a time specified by them and notified to conference delegates in a formal session of conference.

NUS SCOTLAND WOMEN'S CAMPAIGN REGULATIONS

51. Before the NUS Scotland Women's Conference the Women's Procedures Committee shall give written notice to all constituent members that the conference will take place at least eight weeks and one day before the conference is to be held
52. Written notice of motions submitted by Constituent Members shall reach the NUS Scotland Women's Procedures Committees or their nominated agents at least five weeks before the conference is to take place. A constituent member may submit up to three ordinary motions, none of which should exceed 300 words. The motions shall be circulated to constituent members on the next working day after the Women's Procedures Committee has met to consider the motions. Such a meeting may take place through electronic communications if required and the outcome conveyed to a nominated agent of the Women's Procedures Committee.
53. A constituent member may submit up to three amendments to any motion circulated on the agenda for the NUS Scotland Women's Conference.
54. Written notice of amendments to submitted motions shall reach the relevant NUS Scotland Women's Procedures Committee or its nominated agent at least two weeks before the relevant conference. Constituent members may submit up to three amendments to any motions that have been submitted and circulated. The amendments shall be circulated to constituent members on the next working day after the Women's Procedures Committee has met to consider them. Such a meeting may take place through electronic communications if required and the outcome conveyed to a nominated agent of the Women's Procedures Committee
55. Constituent members may submit up to one emergency motion but the motion must satisfy the criteria set out in the NUS UK rules. Emergency motions must be submitted in writing to the NUS Scotland Women's Procedures Committee or their nominated agents no later than 5pm, three days before the Women's Conference
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- 56. Motions of No Confidence in the Women's Committee or Women's Officer may be submitted as ordinary motions or amendments, except that such motions shall be tabled at the relevant report session.
 - 57. The relevant NUS Scotland Women's Committee shall have the power to prioritise one motion for discussion at their Campaign Conference.
 - 58. For the purposes of the NUS Scotland Women's Conference the Women's Campaign Committee shall be deemed to be a delegation and shall be referred to as a constituent member with full voting rights. They will not be able to have observer status.
 - 59. All other procedures shall follow the Regulations of NUS Scotland, as suitably amended.

AMENDMENTS TO THESE STANDING ORDERS

- 60. These Standing Orders may be amended by a two-thirds majority vote of the Conference, provided that the basic form of the amendments was circulated with the Ordinary Motions Document.
 - 61. The Procedures Committee shall be empowered to update these Standing Orders, applying plain English after each meeting of the Conference, and may make additional changes to ensure compliance with the NUS Articles of Governance and the NUS Scotland Rules.
 - 62. Amendments approved by the Conference shall not come into effect until the close of the Conference meeting at which they were agreed.
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National Union of Students Scotland

1 Papermill Wynd
McDonald Road
Edinburgh EH7 4QL

t 0131 556 6598

www.nusconnect.org.uk

For general event enquiries contact:

e events@nus.org.uk

For content of the conference, democratic
procedures and elections enquiries contact:

e democracy@nus-scotland.org.uk