

# Joining instructions

## Lead & Change 2019

The University of Bath

23<sup>rd</sup> – 25<sup>th</sup> July 2019



## Venue and arrival

### Name and address of venue:

The Chancellor's Building  
University of Bath  
Claverton Down  
Bath  
BA2 7AY

### What time does registration start?

09:30am on Tuesday 23<sup>rd</sup> July

### Where should I go when I arrive?

Make your way to the NUS Registration desk in the Chancellor Building Atrium.  
Here is a [campus map](#) to help you find your way around!

### Will overnight accommodation be provided?

Accommodation is provided for the duration of this course (Tuesday and Wednesday night).

You will receive information about the checking in process at registration. Check in will take place later in the day and storage of luggage is available from registration onwards.

If you require accommodation the night before the event (Monday 22<sup>nd</sup> July 2019), you will have the option to select this on the registration form. This will be at a charge of £40 + VAT and will be added to the final invoice. Accommodation is at university halls on campus.

<https://www.bath.ac.uk/student-accommodation/marlborough-court-and-solsbury-court-student-accommodation/>

### Arriving Monday

Check in is at the East Accommodation centre from 14:00 - onwards.

### Arriving Tuesday?

There will be a check-in desk for all delegates at the conference from 6.15pm (at the end of Day 1). If you miss this, check in is available at the East Accommodation centre.

The non-emergency number for security is 01225 385349. The emergency contact number on site is 01225 383999 should anyone require it.

### What is included in the accommodation?

KITCHEN - electric hobs, oven, grill, fridge-freezers, microwave oven, cupboard storage space, dining table and chairs, recycling facilities, tea/coffee making facilities

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BEDROOM – single bed, desk, chair and drawers, your own en-suite shower, toilet and sink, high-speed Wi-Fi, plenty of storage for your belongings, with a large built-in wardrobe and bookshelves, bedding, towels, toiletries and hangers.

### What time is check out?

Check out is 10am on Thursday morning at the East Accommodation Centre.

### Are meals and refreshments provided?

All meals and refreshments are provided for the duration of the course; please see the agenda for allocated times. If you registered with special dietary requirements please make yourself known to the NUS Events staff.

Tues: (Breakfast for those who stayed on Monday night 07:30-09:30), Lunch and Dinner for everyone else

Wed: Breakfast, Lunch & Dinner

Thurs: Breakfast and Lunch

### What time will the event finish?

The conference close at 14:30 on Thursday 25<sup>th</sup> July 2019

### Do I need to bring anything with me?

- Parent/guardian form if under 18
- Completed personal details form (attached)
- Clothes and personal belongings for three days away
- Waterproofs advisable as we can never predict the weather
- A phone or tablet may be helpful
- Money for any additional extras

### What should I do if I have a problem?

Before the event please contact [events@nus.org.uk](mailto:events@nus.org.uk)

At the event if you have any problems or need advice or help please let a member of NUS staff know and they will be happy to assist you wherever possible. Either your tutor or anyone on info point/registration and there will also be a conference phone available for any out of hours problems/emergencies.

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## Additional info

### Wi-Fi

Wi-Fi is available throughout the Venue, you can use ur eduroam details to login, if not details will be provided upon registration.

### Smoking

This is a non-smoking venue. Please use the designated smoking areas.

### Taxi information

V Cars – 01225 464646

### Are there any leisure facilities available to use?

Yes, the Sports Training Village has a pool and gym which you are able to use.

### Where will the prayer room be?

There is a Chaplaincy Centre which can be found [here](#).

There is a Muslim prayer room which can be found [here](#).

### What do I need to do before attending?

We only have one piece of pre-work for you this year and it should be nice and simple. We'd like you to come with some information about the students you will be representing during your year, if you can find out some numbers on the different student demographics you will be leading, it will help shape some of the great conversations you will be having with your peers.

You could include breakdowns around:

Liberation groups, shared interest / activity groups, Student Carers or Students with young families etc... The more information you can find, the more you and your peers may learn from one another.

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## Personal details

Please fill in this form and hand it to a member of NUS staff at Registration.

Your personal information will be required in the unlikely event of any medical emergency.

Please ensure that these details are of someone who could collect you in the middle of the night – if it is a students' union staff member, please ask them if they would be happy to do this.

Personal details:	
Name:	
Date of birth (if under 18):	
College:	

In the event of an emergency please contact:	
Name:	
Emergency number:	

Do you have a medical condition that we should be aware of?
<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes' please give details:

In accordance with Data protection we hope you are happy for NUS to have the above information, which we only keep in paper form until the end of each training event after which all information is destroyed.

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# Travel and Directions

Additional travel information can be obtained from the following:

## Websites

[www.thetrainline.co.uk](http://www.thetrainline.co.uk)

[www.qjump.co.uk](http://www.qjump.co.uk)

[www.streetmap.co.uk](http://www.streetmap.co.uk)

[www.nationalexpress.co.uk](http://www.nationalexpress.co.uk)

[www.tfl.gov.uk](http://www.tfl.gov.uk)

[www.nationalrail.co.uk](http://www.nationalrail.co.uk)

## Telephone

National Rail enquiries: 08457 48 49 50

National Bus enquiries: 0870 608 2608

National Express Coaches: 0990 808 080

## By rail:

The closest railway station is Bath Spa Train Station which is in Bath City Centre.

It is a 30 – 40-minute walk to the main campus buildings, involving a steep uphill climb. Buses regularly leave from the train station to the University of Bath which takes 15 minutes.

## Walking/Cycling:

You can walk or bike from the centre of Bath using:

- North Road
- Bathwick Hill
- Widcombe Hill

These routes involve a steep uphill climb. It will take 30 to 40 minutes to walk to campus.

Walk or bike from the east of Bath to campus using:

- Claverton Down Road
- The Avenue / Claverton Hill (steep uphill climb)

There are several places where you can [store your bike securely](#).

## By Bus from Bath Spa Station:

You can take the [First Bus Bath Unibus U1 or U1X service](#) from outside Bath Spa Railway Station. This runs every 15 minutes. You can catch this bus from opposite the bus station, which is situated on Dorchester Street. Get off at [Arrivals Square](#), at the University of Bath. It runs from 7am until midnight on weekdays.

Most buses to campus have low floors and wheelchair areas for passengers with disabilities.

### By car:

The address for the university is:

University of Bath, Claverton Down, Bath, BA2 7AY

If you are using a satnav, use 'Norwood Avenue, Bath', not 'Quarry Road', to get to the main entrance of the campus and visitor car parks.

### Parking:

Yes there is a car park on site. You must display a valid parking permit which will be emailed to you by The Events team ahead of the event. It is important that you print this out with the requested information in order for the permit to be valid.

The best place to park is the **East Car Park (Postcode BA2 7PD)** which is in close proximity to accommodation and conference facilities – to access this car park you should enter campus via Norwood Avenue.

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