

Event Briefing
Lead and Change 2021 Online

Location Online

Times 5th – 9th July 2021 (10:00 – 13:00)

Content

This year's course has been designed as an online programme, promising to provide networking opportunities and the chance to develop the skills you'll need during your time in office. To make sure you can make the most of this whilst also settling into your new roles, we will be spreading content over 5 mornings, from the 5 July to 9 July.

You will collaborate with fellow officers in groups led by experienced staff members from across the student movement, as well as networking with your fellow officers.

This course will cover a wide range of topics, such as: the history of the student movement, engagement, representation, campaigning and governance, as well as targeted time with you and your key staff member to discuss your priorities and challenges for the year ahead as an SA.

Travel

There is no travel as the event is online.

Accommodation

There is no accommodation as the event is online.

Safeguarding

There will be a separate skype video call which will be monitored by a trained NUS safeguarder.

There will be no supervision available outside of the session hours.

Code of behaviour

We expect all delegates to adhere to all our event policies, including our equal opportunities policy while participating in the event. We also expect delegates to read and follow NUS' code of conduct at all times. Any breach of these policies will result in delegates being asked to leave the event. The full policies can be found on NUS Connect or can be forwarded on request.

PARTICIPANT PROFILE & U18 PARENTAL CONSENT FORM FOR NUS EVENTS
Lead and Change 2021
5th – 9th July

Section 1			Personal details – Young person (aged 18 and under) and Parent/Guardian		
Full Name of Young Person		Name of Parent/Guardian		Young person's date of birth	
Home address including postcode				Mobile number for participant on the day	
Daytime landline number of Parent/Guardian		Mobile telephone number & email address of parent/guardian		Home 'phone number for parent/guardian	
Section 2			Emergency Contact Details		
Name of alternative adult who can be contacted in an emergency		Phone number(s) for alternative named adult		Relationship of this adult to child ie Aunt	
Consent Statement from Parent/Legal Guardian - Please tick each box where you agree					
Legal Authority to provide consent					
<input type="checkbox"/>	I confirm that I have legal responsibility for the young person named above and that I am entitled to give this consent				
<input type="checkbox"/>	I confirm that to the best of my knowledge, all information provided on this form is accurate, and that I will undertake to advise the organisers of the event of any changes to this information				
Consent to participate					
<input type="checkbox"/>	Having read the event briefing, I agree to the young person named above taking part in this event.				
Medical Consent					
N/a	I give my consent that in an emergency situation, the designated person(s) may act in <i>loco parentis</i> , if the need arises for the administration of emergency first aid and/or other medical treatment which in the opinion of a qualified medical practitioner may be necessary. I also understand that in such an occurrence that all reasonable steps will be taken to contact me or the alternative adult which I have named in Section 2 of this form.				
N/A	I confirm that to the best of my knowledge, my child does not suffer from any medical condition other than those detailed by me in the section below				
Medical Information/Additional Support Needs – Please detail below any important medical information that the organiser needs to know (eg allergies, medical conditions, current medication). This is for information only but will be used if there is a medical emergency situation during the event e.g. a delegate has an medical emergency during a skype call.					
I confirm that I have read the event briefing or been made aware of arrangements/expectations concerning					
<input type="checkbox"/>	Code of behaviour		<input type="checkbox"/>	Safeguarding arrangements	
<input type="checkbox"/>	I understand that this is a largely adult event with open access, no NUS supervision of delegates & independent movement between online sessions.				
<input type="checkbox"/>	I understand and agree to the responsibilities which I and my child have in connection with this event and associated arrangements outlined in the event briefing and the event code of behaviour				
Signed (Parent/Legal Guardian)		Printed Name of Parent/Legal Guardian		Date of signature	
Signed (Young Person)		Printed Name of Young Person		Date of signature	
DATA PROTECTION – In the event of a medical issue or a safeguarding concern arising, the organisers may disclose certain information to doctors and/or Police and/or Children's Social Care on a 'need to know' basis.					