

ucm cymru
CYNHADLEDD
CONFERENCE
nus wales

25 – 29 Ebrill 2016 | Cynadleddau Rhyddhad
25 – 29 April 2016 | Liberation Conferences

Ffurflen enwebu ar gyfer
Swyddog y Menywod
Nomination form for
Women's Officer

Os ydych angen y ddogfen hon mewn ffurf
arall cysylltwch ag UCM ar 0845 5210 262
neu e-bostiwch events@nus.org.uk

If you need this document in another
format contact NUS on 0845 5210 262
or email events@nus.org.uk





Ffurflen enwebu

Nodiadau pwysig

- Ysgrifennwch yn glir mewn LLYTHRENNAU BRAS.
- Sicrhewch fod gennych ddigon o enwebiadau a bod unrhyw enwebiad heb eu harwyddo ar y dudalen hon wedi defnyddio'r geiriad cywir.
- Rhaid cyflwyno hon i'r Swyddog Etholiadau yn Swyddfa UCM Cymru erbyn **5pm ar 24 Mawrth**. Os oes unrhyw broblem gyda'r post neu gludiant ni ystyrir hynny.
- Ni ystyrir manifesto a dderbynir heb ffurflen enwebu ddilys yn enwebiad dilys.
- Darllenwch y ddogfen hon ynghyd â Dogfen Gynhadledd 9 - Rheolau ac amserlenni etholiadau.

Rhybudd

Dylid rhybuddio ymgeiswyr ei bod yn eithriadol o bwysig eu bod yn dilyn y cyfarwyddiadau ar y ffurflen hon. Nid yw grym dewisol y Swyddog Etholiadau i eithrio ymgeisydd rhag cydymffurfio â'r gofynion hyn ond yn berthnasol mewn achosion lle gellir dangos yr oedd methu â chydymffurfio yn deillio'n uniongyrchol i amgylchiadau y tu hwnt i reolaeth yr ymgeisydd. Nid oes gan y Swyddog Etholiadau unrhyw rym i eithrio mewn achosion sy'n deillio o ddifaterwch.

Dylid darllen y nodiadau ar y ffurflen hon ynghyd â [chyfansoddiad UCM Cymru](#) (tudalennau 53 – 58)

Rôl: Swyddog Menywod UCM Cymru

Enw'r ymgeisydd

Cyfeiriad personol:

Ffôn

E-bost:

Undeb myfyrwyr cyfansoddol

Caniatâd a datganiad o gymhwysedd

Gall unrhyw fyfyrwr, mewn undeb sy'n aelod o UCM Cymru neu sy'n aelod o Bwyllgor Gwaith Cenedlaethol UCM Cymru ac yn hunan ddiffinio fel menyw, sefyll am rôl Swyddog Menywod UCM Cymru

Cymhwyster

Rwyf yn hunan ddiffinio fel menyw

Ac

Rwyf yn fyfyrwraig lawn/ran amser ac yn aelod o Undeb Cenedlaethol Myfyrwyr Cymru heddiw

NEU

yn aelod o Bwyllgor Gwaith Cenedlaethol Undeb Cenedlaethol Myfyrwyr Cymru.



Rhaid i ymgeiswyr ar gyfer swydd lawn amser Swyddog y Menywod ar Bwyllgor Gwaith Cenedlaethol UCM Cymru arwyddo cytundeb cyflogaeth gydag Undeb Cenedlaethol y Myfyrwyr; cytunir ar y telerau o bryd i'w gilydd gan Gyngor Cenedlaethol UCM DU.

Os caf fy ethol, bydd UCM yn anfon copi o'r cytundeb i mi, ac rwyf yn cael ar ddeall bod rhaid i mi ei arwyddo cyn ymgymryd â'r swydd. Rwyf hefyd yn deall, os nad wyf yn arwyddo'r cytundeb hwn, mae'n bosib y caf fy nhynnu allan o'r swydd, a allai olygu na fyddaf yn gymwys i dderbyn unrhyw un o'r hawliau na'r cyfrifoldebau sy'n perthyn i'r swydd honno. Os caf fy ethol i'r swydd, rwyf yn datgan fy nghydsyniad i gydymffurfio â pholisïau a gweithdrefnau UCM (ceir manylion ynglŷn â'r rhain gan conference@nus-wales.org.uk) ynghyd â gwiriad Biwro Cofnodion Troseddol dwys, yn unol â pholisïau diogelu UCM.

Llofnod

Dyddiad

Rhif Aelodaeth UCM

Mae'r cyfnod enwebu'n cau ddydd Iau 24 Mawrth 2016.

Dogfennau i'w cyflwyno

Ynghyd â'r ffurflen enwebu hon, dylai ymgeiswyr sicrhau eu bod yn anfon y dogfennau canlynol atom ar ffurf copi caled:

- Llythyr gan undeb myfyrwyr yr ymgeisydd sy'n cadarnhau pwy ydynt a'u haelodaeth o'r undeb myfyrwyr hwnnw.
- Datganiadau enwebu wedi eu harwyddo gan bob enwebydd sydd heb arwyddo'r ffurflen enwebu.

Dylid eu cyflwyno â llaw neu eu hanfon drwy bost cofrestredig. Nid yw tystiolaeth o bostio'n dystiolaeth o dderbyn.

Ni chaiff unrhyw enwebiad a gyflwynir ar ôl y dyddiad cau hwn (uchod) eu derbyn oni chaiff rheswm dilys ei gymeradwyo gan y Prif Swyddog Etholiadau

Dogfennau yr argymhellwyd eu cyflwyno:

- Maniffesto dwyieithog dwy dudalen A4 am bob iaith a'i e-bostio at conference@nus-wales.org.uk. Nid yw'n hanfodol bod y maniffesto yn ddwyieithog ond fe'i hargymhellir yn gryf. Dylid derbyn hwn erbyn diwedd y cyfnod enwebu er mwyn sicrhau y caiff ei gyhoeddi mewn pryd

Swyddog Etholiadau

Cynhelir etholiadau yng Nghynhadledd Menywod UCM Cymru gan y Prif Swyddog Etholiadau neu'r unigolyn a enwebir ganddo, sef James Dunn. Caiff y Swyddog Etholiadau ei gynorthwyo gan nifer o ddirprwyon fel y gwêl yn addas. Os oes gennych unrhyw gwestiynau neu ymholiadau o ran y broses enwebu, neu ynglŷn â pharatoi eich maniffesto, cyfeiriwch y rhain at conference@nus-wales.org.uk.

Enwebiadau

Mae angen deg cynigydd unigol ar enwebiadau ar gyfer Swyddog Menywod UCM Cymru ac mae rhaid iddynt berthyn i o leiaf tri undeb myfyrwyr gwahanol sy'n aelodau cyfansoddol. Rhaid i bob ymgeisydd gael ei enwebu gan undeb sy'n aelod o Undeb Cenedlaethol Myfyrwyr Cymru.

Rhaid i bob enwebydd fod yn fenyw sy'n hunan ddiffinio ac arwyddo'n bersonol yn y golofn isod, neu ar ddarn o bapur a chanddi bennawd yr undeb neu urdd myfyrwyr y mae'r enwebydd yn perthyn iddo a rhaid iddo gynnwys y datganiad canlynol:

Rwyf i, (enw llawn), o (enw'r undeb myfyrwyr sy'n aelod cyfansoddiadol), yn enwebu (enw'r ymgeisydd) ar gyfer etholiad i'r swydd lawn amser ganlynol: (teitl y swydd lawn amser).

Mae'n hollbwysig bod llofnod yr enwebydd, yn ogystal â'i henw llawn, yn ymddangos ar y darn o bapur ar wahân pan ddefnyddir hwn. Rhaid i gopi gwreiddiol o lofnod yr enwebydd ein cyrraedd erbyn diwedd y cyfnod enwebu. **Ni dderbynnir copïau electronig, llungopïau na negeseuon ffacs.**

Os yw enwebydd yn arwyddo darn o bapur ar wahân, dylid ysgrifennu'r gair 'Ynghlwm' yn y golofn lofnodau.

**Rwyf i, sydd wedi arwyddo isod yn enwebu _____
(enw'r ymgeisydd) ar gyfer etholiad i'r swydd lawn amser ganlynol:
_____ (teitl y swydd).**

	ENW LLAWN YR ENWEBYDD	UNDEB MYFYRWYR CYFANSODDOL	LLOFNOD
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**Os oes angen y ddogfen hon arnoch ar ffurf wahanol, cysylltwch â
conference@nus-wales.org.uk.**

Nomination form

Important notes

- Please write clearly in BLOCK CAPITALS.
- Make sure you have enough nominations and that any nominations that are not signed on this sheet have used the correct wording.
- **24 March at 5pm is the deadline** for this to be handed to the Returning Officer at the NUS Wales Office. If there are issues with the post or transport this will not be taken into consideration.
- A manifesto received without a valid nominations form does not count as a valid nomination.
- Read this document in conjunction with Conference Document 9 Elections rules and schedules.

Warning

Candidates are warned that it is extremely important that they follow the directions on this form. The discretionary power of the Returning Officer to exempt a candidate from compliance with the requirements of the elections regulations applies only in cases where it can be shown that the failure to comply was directly due to circumstances beyond the candidate's control. The Returning Officer has no power to exempt in cases due to carelessness.

The notes on this form should be read in conjunction with the [NUS Wales constitution](#) (pages 53 – 58)

POST: NUS Wales Women's Officer

Candidate's name

Private Address:

Phone

e-mail:

Member students' union

Consent and declaration of eligibility

Any student at a member union of NUS Wales or a member of the National Executive Committee of NUS Wales who is a self-defining woman may stand for the position of NUS Wales Women's Officer

Eligibility

I am a self-defining woman

☐

And

I am a full-time/part-time student at a member union of the National Union of Students Wales today

☐

OR

a member of the National Executive Committee of the National Union of Students Wales.

☐



Candidates for election to the full-time position of Women's Officer on the NUS Wales National Executive Committee are required to sign a contract of employment with the National Union of Students, the terms of which are agreed from time to time by the NUS UK National Executive Council.

In the event that I am elected, I will be sent a copy of the contract, which I understand I must sign before being able to take position. I understand that if I do not sign this contract, I may be withdrawn from the position and I may not otherwise receive any of the entitlements or responsibility relating to that position. If elected to office, I hereby consent to be subject to NUS' policies, procedures (details of which are available from conference@nus-wales.org.uk) and an enhanced Criminal Record Bureau check as per NUS' safeguarding policies.

Signature

Date

NUS Membership number

Nominations close at 5pm on Thursday 24 March 2016.

Documents to be submitted

In addition to this nomination form, candidates should ensure that they send the following documents in hard copy:

- Letter from the candidate's students' union, certifying their identity and their membership to that member students' union.
- Nominating statements signed by each of the nominators who have not signed the nomination form.

They should be either delivered by hand or by recorded post. Proof of postage is not proof of receipt.

Any nominations received after the nominations close deadline (listed above) will not be accepted unless a valid reason is approved by the Chief Returning Officer

Recommended documents to be submitted:

- Bilingual manifesto of two pages of A4 for each language emailed to conference@nus-wales.org.uk It is not essential that the manifesto is bilingual but highly recommended. This should be received by the nominations close deadline to ensure timely publication

Returning Officer

Elections at NUS Wales Women's Conference are conducted by the Chief Returning Officer or their nominee, who is James Dunn. The Returning Officer will be assisted by a number of deputies as she sees fit.

If you have any questions or queries relating to the nominations process, or preparation of your manifesto, please direct these to conference@nus-wales.org.uk.

Nominations

Nominations for NUS Wales Women's Officer require ten individual member proposers from at least three different constituent member students' unions. Each candidate must be nominated by a member union of the National Union of Students Wales.

Each nominator must be a self-defining woman and sign personally: within the column below, or on a separate sheet of her student union or guild's headed paper, which must bear the following statement:



I, (full name), of (name of constituent member students' union), nominate (candidate's name) for election to the full-time officer position of (name of full time position).

It is essential that the nominator's signature, as well as her full name, appears on the separate sheet when this is used. A physical copy of the nominator's original signature must be received by the close of nominations. **No electronic copies, photocopies or faxes will be accepted.**

If the nominator signs on a separate sheet, the word 'Attached' should be written in the signature column.

I, the undersigned nominate _____(candidate's name)
for election to the full-time officer position of _____
(position name).

	FULL NAME OF NOMINATOR	CONSTITUENT MEMBER STUDENTS' UNION	SIGNATURE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

If you require this form in a different format, please contact conference@nus-wales.org.uk.



Undeb Cenedlaethol y Myfyrwyr

2il Lawr, Adeiladau Cambrian

Sgwâr Mount Stuart

Caerdydd CF10 5FL

t 0292 0435 390

www.nusconnect.org.uk

Am ymholiadau cyffredinol ynglŷn â'r
digwyddiad cysylltwch ag:

e events@nus.org.uk

Am gynnwys y gynhadledd, trefniannau
democrataidd ac ymholiadau etholiadol
cysylltwch ag:

e executiveoffice@nus.org.uk



National Union of Students Wales

Second Floor, Cambrian Buildings

Mount Stuart Square

Cardiff CF10 5FL

t 0292 0435 390

www.nusconnect.org.uk

For general event enquiries contact:

e events@nus.org.uk

For content of the conference, democratic
procedures and elections enquiries contact:

e executiveoffice@nus.org.uk

ucm *cymru*

undeb cenedlaethol y myfyrwyr

nus *wales*

national union of **students**

